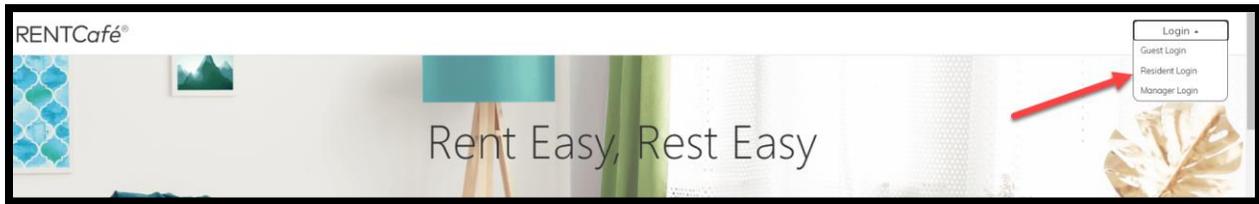
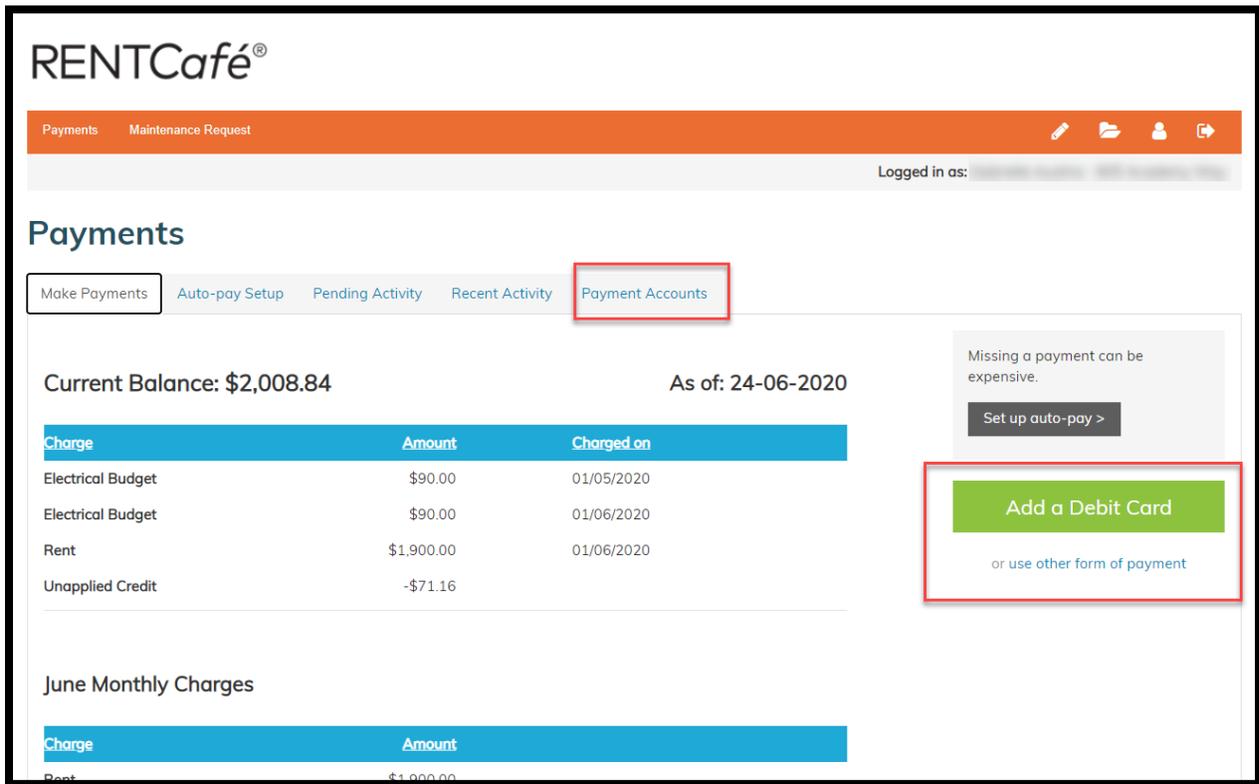


RENTCafé® Making Payments

➤ **Log into RENTCafe.com**



➤ **Add a Bank Account or Credit/Debit Card**



*If adding a Bank Account (Add a Debit Card), you will need your institution number, transit number, and account number - these can be found by contacting your bank or on a void cheque. To verify the account, Yardi will deposit pennies into your bank account. Once you receive the pennies in your bank account (usually after 24hrs), log into your RentCafe account, click **Verify**, and input the exact penny amount Yardi deposited in your bank account.

Payments

[Make Payments](#)[Auto-pay Setup](#)[Pending Activity](#)[Recent Activity](#)[Payment Accounts](#)

Bank Accounts Pending Verification

The bank account(s) listed below are pending verification. To verify your bank account, please click the Verify button next to the account to be verified and enter the exact amount that Yardi Systems deposited into your account.

Name on Account	Bank Transit Number	Bank Account Number	Account Type	Verify
Sample Name	123456789	123456789	Checking	Verify

Verify Bank Account



To verify your bank account, enter the amount that was deposited by Yardi Systems.

Account Name	Premiere Suites
Institution Number	001
Transit Number	12345
Account Number	1234567890
Account Type	Checking Account
Amount Deposited To Bank Account	<input type="text"/>

VERIFY

- Once your payment account is added, you are ready to make payments

RENTCafé®

Payments Maintenance Request

Logged in as

Payments

Make Payments Auto-pay Setup Pending Activity Recent Activity Payment Accounts

Current Balance: **\$2,008.84** As of: **24-06-2020**

Missing a payment can be expensive.
Set up auto-pay >

Charge	Amount	Charged on
Electrical Budget	\$90.00	01/05/2020
Electrical Budget	\$90.00	01/06/2020
Rent	\$1,900.00	01/06/2020
Unapplied Credit	-\$71.16	

Pay Now

- Enter the amount you wish to pay towards the outstanding charges. If there are no outstanding charges, you can make a prepayment by entering an amount in the “Extra Payment Amount” box.

One-Time Payment

Payment Options » Payment Details » Review Payment » Confirmation

A service fee will be charged at the time of payment for Debit Card, Bank Account and Credit Card transactions. The property management company does not receive any portion of this fee. Service fee is non-refundable.

You currently have an unapplied credit of -\$71.16

Add Credit Card Add Debit Card Add Bank Account

Description	Total Amount	Paid	Unpaid	Payment Amount
Electrical Budget	\$90.00	\$0.00	\$90.00	90.00
Electrical Budget	\$90.00	\$0.00	\$90.00	90.00
Rent	\$1,900.00	\$0.00	\$1,900.00	1,900.00
Total				\$2,080.00

Enter Payment Details

Select Payment Account ---Select Payment Account---

Payment Amount \$2,080.00

Extra Payment Amount 0.00

Total Amount \$2,080.00

Next

Setting up Auto Pay:

- If paying all charges in Full, select Option 1: Pay my account in full

The screenshot shows the RENTCafé website interface. At the top, there is a navigation bar with 'Payments' and 'Maintenance Request' tabs. Below this, the user is logged in. The main heading is 'Payments', with sub-tabs for 'Make Payments', 'Auto-pay Setup', 'Pending Activity', 'Recent Activity', and 'Payment Accounts'. A blue informational banner states: 'A service fee will be charged at the time of payment for Debit Card, Bank Account and Credit Card transactions. The property management company does not receive any portion of this fee. Service fee is non-refundable.' Below this, two options are presented: 'Option 1: Pay my account in full' (highlighted with a red box) and 'Option 2: Share lease costs with roommates'. Under Option 1, a blue box indicates 'Your average monthly charges are \$1,990.00/month.' Below this is a table with columns: 'Payment Account', 'Start Date', 'End Date', 'Pay on Day', and 'Max Pay Amount'. The 'Payment Account' column contains a dropdown menu labeled 'Select Payment Account'. Below the table is a green 'Next' button.

- If splitting payments with roommates, select Option 2: Share lease costs with roommates

The screenshot shows the RENTCafé website interface. At the top, there is a navigation bar with 'Payments' and 'Maintenance Request' tabs. Below this, the user is logged in. The main heading is 'Payments', with sub-tabs for 'Make Payments', 'Auto-pay Setup', 'Pending Activity', 'Recent Activity', and 'Payment Accounts'. A blue informational banner states: 'A service fee will be charged at the time of payment for Debit Card, Bank Account and Credit Card transactions. The property management company does not receive any portion of this fee. Service fee is non-refundable.' Below this, two options are presented: 'Option 1: Pay my account in full' and 'Option 2: Share lease costs with roommates' (highlighted with a red box). Under Option 2, a blue box indicates 'Your monthly charges are \$1,990.00/month.' Below this is a table with columns: 'Auto-Pay Account', 'Start Date', 'End Date', 'Pay On', and 'Payment Amount'. The 'Auto-Pay Account' column contains a dropdown menu labeled 'Select Payment Account'. Below the table is a green 'Next' button.

*Each roommate will put in the payment amount they wish to pay each month. This amount will be automatically applied to outstanding charges each month.